

# Arianna Durnell

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## EDUCATION

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### University of Wisconsin - Madison

Fall 2013 – May 2016

B.S. Communication—Radio, TV, Film

GPA: 3.5

Certificate: Digital Studies

Dean's list: Fall 2013, Spring 2014, Summer 2014, Fall 2014, Spring 2015

### The Second City Improv Center

Writing for late Night TV and Talk Shows with Megan Grano & Sketch Writing 1

### Upright Citizen's Brigade

Improv 101 & 201

## PRODUCTION EXPERIENCE

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### *The Tonight Show Starring Jimmy Fallon* | NBCUniversal, New York, NY

#### Production/ Executive Assistant Intern

January 2016-May 2016

- Aided Jimmy Fallon's assistant by going on runs for Jimmy's personal and show related needs
- Assisted the crew with studio tapings and remote shoots by going on prop runs, ushering talent, stage blocking, and audience coordination
- Covered the reception desk by rolling calls, taking messages, and receiving/ delivering mail

### CW, CBS/Warner Brothers | Madison, WI

#### Television Production Coordinator

June 2015 – December 2015

- Assisted in the development & coordination of locally produced programming, organized & scheduled guests & clients for television show appearances & news interviews
- Updated the work calendar and updated contact lists with clients and quests
- Ran social media websites such as Twitter, Facebook, and Instagram for local and national CW shows
- Operated camera and audio systems for talk shows as well as live football games

### The Madison Misnomer

#### Multimedia Showrunner, staff writer, and copy editor

September 2014 – December 2015

- Wrote satirical articles and sketches for print and multimedia page
- Edited all articles for the website and print issues
- Produced and wrote the web series Friday 8:55 as well as all the sketches written by the group as a whole

### UW Madison's Sketch Comedy Team

#### Sketch Writer and Performer

August 2015- January 2016

- Wrote sketches to be performed in front of a large audience on UW's campus
- Helped organize the show order, costumes, and props for all the sketches
- Edited and collaborated with other team members to write and perform unique characters live

## COMMUNICATION EXPERIENCE

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### Badger Ministry | Madison, WI

#### Social Media and Marketing Intern

June-September 2013, 2015

- Scheduled events on campus and promoted meetings
- Created content for social media platforms such as Facebook
- Reached out to campus students and community members for engagement and support of activities

### University of Wisconsin Student Radio Station

#### Talk Show Host/ On Air Personality

January 2012 – December 2015

- Produced and independently hosted a music show on a weekly basis as well as co-hosted shows
- Reviewed new music that entered the radio station as well as written reviews for concerts
- Prepared for final on-air presentation by developing a script and researching scheduled guests

## SKILLS

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Microsoft Office, Adobe Premiere, Adobe Photoshop, DaVinci Resolve, Celtx, MailChimp, HootSuite, HTML, and CSS.